

HALL COUNTY BOARD OF SUPERVISORS MEETING JANUARY 27, 2004

CALL TO ORDER - The meeting was called to order by Chairman Pamela Lancaster.

INVOCATION - Invocation was given by Rev. Martin Schmidt from Trinity Lutheran Church.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was given in unison.

ROLL CALL - Present on roll call were Scott Arnold, Jim Eriksen, Bob Humiston, Bud Jeffries, Pamela Lancaster, and Robert Rye. Dick Hartman arrived later. Also present were County Attorney Jerry Janulewicz and representatives from the *Grand Island Independent* and KRGI.

CONSENT AGENDA ITEMS – Arnold made a motion and Jeffries seconded to approve the following by consent agenda:

1. Accept and place on file the minutes of the January 13, 2004 meeting
2. 5b Accept the state bid from Anderson Ford for a 2004 crew cab pickup
3. 5d Authorize the Chair to sign the agreement with the Nebraska Department of Roads for Project EAC-STPD BRS40D(120)
4. 9a Approve Resolution #04-004 for exchange of collateral for Bank of Doniphan for \$500,000.00
5. 9b Approve Resolution #04-005 for exchange of collateral for Bank of Doniphan for \$510,000.00
6. Accept and place on file the Hall County Treasurer's Semi Annual Report
7. Accept and place on file the office report from Emergency Management
8. Accept and place on file the Hall County Treasurer's Miscellaneous Receipts
9. Accept and place on file communications as received

Jeffries stated that item 5c to accept the public works committee recommendation to set the bid opening for a 10-yard dump truck will be postponed at this time. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

COUNTY ATTORNEY a. DISCUSS AND AUTHORIZE CHAIR TO SIGN INTERLOCAL COOPERATIVE AGREEMENT FOR VICTIM WITNESS SERVICES BETWEEN HALL COUNTY AND THE CITY OF GRAND ISLAND – County Attorney Jerry Janulewicz presented this agreement for the victim witness services. The City Council has approved this agreement. Most of the expenses are funded through a grant from the State Crime Commission and will have minimal financial impact on the county. The officet will be a one person operation. They will occupy space in the county attorney building until the space is needed by his office. In section six of the agreement it states that the person is an employee of the City and benefits and wages will be funded by the grant. The County will provide office space, a computer, furnishings, telephone, internet and email services; network fees the use of a receptionist and standard office equipment. If at such time the county attorney needs the office space, he will provide 60 days notice and the City and County will develop a plan for relocation. This agreement will expire September 30, 2004 but will have an automatic renewal.

Arnold stated that because of the closing of the Family Violence Coalition the Nebraska Crime Commission encouraged Hall County to have law enforcement take over this program. This is a mandated program.

Rye made a motion and Eriksen seconded to approve the agreement and authorize the Chair to sign. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

2b DISCUSS ORGANIZATION OF VISITOR PROMOTION – Janulewicz stated that Convention and Visitors Bureau has a contract with the Chamber of Commerce to operate in their building. This contract has been in place for 30 years and has gone through several changes. The Chamber wants to have more input into the supervision of the staff and the program. Visitor's promotion board is appointed by the County Board. There is a disagreement between the Chamber and Convention Visitors Bureau and the County is resistant to this to the chamber having more control. They have had meetings and are now at a standstill.

Copies of the letter from the Chamber and the letter that County Attorney Jerry Janulewicz sent to them were distributed to the board members. He was instructed to send this letter concerning the board's concerns on the administration of the CVB activities and the supervision of the director and the staff and concerns on the charges to the CVB on rent utilities equipment, janitorial maintenance and receptionist. Discussion was held if this letter could be considered the 90-day notice of termination of the agreement or should a committee work on the negotiations?

Hartman stated that the letters crossed in the mail and he would like Jerry to send a 90-day notice.

Jeffries suggested appointing a committee to start the negotiations and maybe they could set up a one year agreement. Lancaster suggested sending the 90-day notice and then negotiate a contract.

Hartman made a motion to send a 90-day notice to terminate the agreement and start the negotiations. Jeffries suggested negotiating an agreement first. Lancaster stated that the intention of the parties was to work this out.

Eriksen suggested setting up a committee and proceed with the discussion for a new agreement. Hartman expressed concern that the Chamber wants control and if this happens the employees will leave. Rye stated he would like to see them work on the concerns and not have to look for space or injure the relations with the Chamber. .

Lancaster suggested that the Convention Visitors Bureau could operate similar to the Weed Board and this has worked well. The CVB board is appointed by the County Board according to state statute. Discussion was held on the amount that the Chamber contributes as a siphon for the Convention Visitors Bureau. Janulewicz stated that it appears they are subsidized by about 50% or they would need about a \$1,000.00 a month without the siphon. They have about 769 square feet of space and this also includes utilities and services. Arnold questioned when the County would have to give the 90-day notice and this would have to be done by April 1st.

Hartman did not receive a second on his motion to give the 90-day notice. Motion failed.

Lancaster appointed Jerry Janulewicz, Dick Hartman and herself to a committee to address this issue. She asked for another member to the committee and no one responded. The committee will work on this.

DLR UPDATE – Tim DeBuce was present for the final update to the board on the pre-design phase of the jail. The report will be available in final form at a later date. The projected costs do no include the renovation of the present safety center.

Mr. DeBuce reviewed a brief history of the Hall County Jail. He reviewed the following information:

Population Projections

- 2003 Actual ADP 114
- 2010 projected ADP 150
- 2025 projected ADP 205

Adjustments

- Peaking factor 1.15
- Classification factor 1.15
- Overcrowding adjustment 10%
- Beds for INS & others 35
- Total Beds needed 333

Classifications

- Male housing 84% 280 beds
- Female housing 16% 54 beds

Space Program

- Administration 5,522 gsf
- Ancillary spaces 7,553 gsf
- Inmate Services 12,786 gsf
- Inmate housing 67,399 gsf
- Inmate processing 10,061 gsf
- Staff services 3,510 gsf
- Total 117,514 gsf

Staffing analysis

- Current facility – 53 total

- 130 bed capacity
- 1 : 2.5 staff/inmate ratio
- Proposed facility
 - 334 bed capacity
 - 1 : 4.4 staff/inmate ratio

257% increase in beds

43% increase in staff

Lancaster requested that Mr. DeBuce wait with his presentation so the County Board could hold the advertised bid opening.

10:00 A.M. BID OPENING FOR ASPHALT OVERLAY – The following bids were received and read:

BIDDER	BID BOND	TOTAL BID
Jil	yes	\$327,066.90
Gary Smith Const	yes	\$328,683.35

Jeffries made a motion and Humiston seconded to refer the bid to the public works committee and they will come back with a recommendation later today. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

DLR UPDATE – Mr. DeBuce continued with the jail presentation.

Site #1 Luzenac Property - This property is close to the Courthouse and it owned by the County at this time. It also has utilities in place and access to the property from the highway.

Site #2 Southern Public Power owns property that they have offered for a possible jail site. It is located 2-miles west of town but the property is not owned by the County. It would also need to have some utilities developed.

The total project cost would be as follows:

- Building Construction \$19,866,000
- Site Development 993,000
- FF&E 835,000
- Contingencies 2,086,000
- Total Project Cost \$26,805,000

This cost does not include the remodeling costs at the Safety Center and Court House. They recommended the Luzenac site for the proposed construction.

The schedule would be as follows:

- Bond referendum election November 2004
- Project design December 2004 to August 2005
- Facility construction November 2005 to April 2007
- Occupancy June 2007

He reviewed the site and building layout and the jail housing units.

Hartman questioned the type of cells that would be used and Mr. DeBuce stated they would be the pre-cast cement cells. These are the most economical.

Jeffries stated that the county will aggressively pursue housing INS and Federal inmates and sell the beds to other counties. If the cells are filled additional beds can be added. The county will also have work release to help with jail costs.

Arnold stated that in 1980 the county housed 30 to 40 INS inmates and in 2002 the County was housing 182 inmates so the projected numbers of beds should be adequate. This facility is a single level and will have the space to expand.

Erickson stated that this facility is proposed for the safety of the people in Hall County and the safety of our corrections officers. Our facility is overcrowded and with this design will be more economical to run and it will be a facility that will last for many years.

Lancaster stated that discussion had been held in the past addressing regional jails but that concept is not usually accepted. Hall County hopes to be able to sell space in this facility and have other counties use it. Discussion has been held to make the corrections and jail a separate fund in the budget process. Hall County has not asked for bond issue but we need to proceed with this issue. The County will need assistance to guide them with the bond issue process.

Hartman state that Hall County has not asked for a bond issue and we are at the mercy of the tax-payers. We would not be doing this if we did not need it. A bond issue will let the people have a say.

The final draft will be completed and presented to the board. Lancaster question what the next step would be and Mr. DeBuce stated that the county will need to hire bond counsel for the financial assistance.

Chairman Lancaster called for a five minute break.

10:45 a.m. returned to session.

BID OPENING FOR ASPHALT OVERLAYS - Jeffries stated that the public works committee met and reviewed the bids and they recommended awarding the bid to the low bidder JIL. Jeffries made a motion and Arnold seconded to award the bid to JIL Construction and authorize the Chair to sign the contracts. Hartman questioned of there was a completion date on the project and Jeffries stated that there was. He expressed concern on the last project that was not completed and the assessment of the penalty was waived. Arnold stated that the company had some circumstances beyond their control and they hope this won't be an issue. Jeffries stated that the only difference on the bids was the price of the oil. The vote on the motion was taken. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

4 CENTRAL DISTRICT HEALTH DEPARTMENT UPDATE AND INTRODUCTION OF NEW DIRECTOR – Eriksen stated that the Central District Health Department held the grand opening on Saturday January 24, 2004. He now has the pleasure of introducing the new executive director of the health department Mrs. Theresa Anderson.

Mrs. Anderson thanked the county board for their part in the new facility. She stated that this is her second week on the job and she is excited to be there. She stated that she lives in Hastings and had worked at Mary Lanning Hospital as a RN. She has her masters in community health nursing and is excited to be working in public health. Hastings did not have a public health system but she was the coordinator of health services at Mary Lanning. She is excited to be in Grand Island and stated that the commute to Grand Island should not be a problem. She and her husband want to be involved in the community. She is happy to be associated with a department that has such a good track record and the new building will be a wonderful facility. At the grand opening Jim Reed was given an award recognizing him in his part of the renovations to the building. Because of his work with the architect and the contractor it was not necessary to do any change orders and that saved money. The building is full and Third City Clinic will also be using some of the space in the building.

Mr. Eriksen also stated that Jim Reed did a tremendous job during the remodeling process. He welcomed Mrs. Anderson and stated he hopes she would have a long tenure with the department.

PUBLIC PARTICIPATION – Chairman Lancaster called for public participation and no one responded.

6 DISCUSS AND APPROVE 2004 COMMITTEE ASSIGNMENTS – Lancaster stated that most of the committee's stayed the same but some of the work load was evened out. Some of the committees for various contracts have been completed. Last year there was one committee to negotiate the union contracts and that will remain the same. The election committee changed because the previous members are up for re-election.

Jeffries made a motion and Humiston seconded to approve the committee assignments for 2004. Humiston stated that the Family Violence Coalition is no longer in existence so this committee can be eliminated. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

7 DISCUSS INVITATION TO ANNUAL COUNCIL RETREAT – Lancaster stated that the County was invited to the city council retreat. It is scheduled for February 21st at Crane Meadows Nature Center. This will need to be advertised as a work study session. Jeffries made a motion and Eriksen seconded to set a work-study session for February 21 at Crane Meadows Nature Center. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

8 DISCUSS AND APPROVE APPOINTMENT TO VISITOR PROMOTION COUNCIL – Lancaster stated that she was asked to put this item on the agenda but she did not have the information so it can be pulled from the agenda and held until the next county board meeting February 10th.

11 DISCUSS AND APPROVE HIRING COMPUTER PROGRAM MANAGER – Humiston requested that this item be tabled because he did not have the rest of the information.

16 COMMENCE AUDIT OF BIWEEKLY PAY CLAIMS AND REGULAR CALIMS AND ACTION ON CLAIM AUDIT – The board members reviewed the claims. Lancaster questioned where the claim for NMI in the amount of \$3,735.00 for a consultant was to be paid. The board had discussed this before and it was her understanding to pay this out of the computer budget but there were some concerns expressed. She asked the board where they want to pay this claim.

Jeffries stated that he thought it was to be paid out the computer budget also. Jeffries made a motion and Arnold seconded to pay the claim to NMI for \$3,765.00 out of the computer department budget.

Arnold stated that if there is a concern that these dollars were not budgeted there are often unfinished projects at the end of the year so there would be funds to cover this. If there is a shortage the money could be taken out of the inheritance fund. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

Hartman made a motion and Jeffries seconded to approve the biweekly pay claims and regular claims as audited and authorize the clerk to pay. Arnold, Eriksen, Hartman, Humiston, Jeffries, Lancaster and Rye all voted yes and none voted no. Motion carried.

BOARD ASSISTANT'S REPORT – Board Assistant Ruzicka reminded the board members of the computer committee meeting and requested that the grievance committee meet briefly after this meeting.

BOARD MEMBER'S REPORTS – Hartman – He stated that the Mid Plains meeting was cancelled.

Humiston – None

Eriksen – He invited anyone that did not attend the open house at the Health Department to be sure and tour the new facility. He also reported that the safety committee met and discussed the security issues in the Administration Building there will be addition information in the future. County Clerk Marl Conley stated that she will report on this also.

Jeffries – He attended the Stuhr Museum board meeting and the new director Joe Black was introduced. He stated that Mr. Black will do a good job. He was on the search committee for a new director. The conditional use committee also met concerning the towers. They will be having more meetings in the future.

Arnold stated that all of his meetings were reported on.

Lancaster – She reported that Senior Citizens are working on the plans for the addition and seeking contributions for the center.

NEW OR UNFINISHED BUSINESS – Chairman Lancaster called for new or unfinished business and no one responded.

Meeting adjourned at 12:20 the next meeting will be February 10, 2004.

Marla J. Conley Hall County Clerk